

MATCH

RESIDENTIAL APPLICATION FORM

MATCH PROPERTY GROUP PTY. LTD.

LEVEL 19 / 664 CHAPEL STREET

SOUTH YARRA, VIC, 3141

PH 03 9827 4999 • FAX 03 9827 4998 • Mobile 0414 419 860

Licensed Estate Agents • Auctioneers • Property Managers



Agent Name: Match Property Group
ABN: 365 700 1800 4
Address: 1 Oxford Lane, South Yarra VIC 3141
Phone No: 03 9827 4999 **Fax No:** 03 9827 4998
Email: rentals@matchpropertygroup.com.au

Residential Tenancy Application Form

Please fully complete and sign every page of this application. For your application to be processed it must be fully completed.

1. Property Applying For

Address _____

Suburb _____ Post Code _____

Electricity Meter No: _____

Lease Term _____ Years _____ Months _____

Date Property is to be occupied _____ / _____ / _____

Rent Payable for Property _____

Name(s) of other Applicants to Occupy Property _____

Property Manager: Lisbeth Rosborg-Winter ID: 5964

2. If self-employed, please complete the following

Company Name _____

Company Address _____

Suburb _____ Post Code _____

Business Type _____

Position Held _____

A.B.N. _____

Accountant Name _____

Accountant Phone _____

Solicitor Name _____

Solicitor Phone _____

3. Personal Details

Title _____ First Name _____ Initial _____

Last Name _____

Date of Birth _____ / _____ / _____

Current Address _____

Suburb _____ Post Code _____

Drivers Licence Number _____ State of Issue _____

Car Registration Number _____

Alternate ID (eg passport) _____ No _____

Pension Type _____ No _____

Home Phone Number _____

Mobile Phone Number _____

Email _____

Occupation _____

Employers Name _____

Employer Phone Number _____

Please provide a contact number you are available on all day

Contact number: _____

4. Utility Connection Service



Connecting Your Utilities Has Never Been Easier

This is a value-added service independent of your tenancy application - you are not obligated to use ConnectNow

ConnectNow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections.

ConnectNow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

A ConnectNow representative will make all reasonable efforts to contact you within 1 working day of receiving an application. If ConnectNow was unable to contact you within this period it is the responsibility of the applicant to contact ConnectNow on 1300 554 323 to ensure connection is completed.

It is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the "Off Position" between 8am & 7pm on the day connection is required and that there is easy access to the property.

While the ConnectNow service is **FREE**, standard service provider connection fees and charges still apply. You pay **NO** extra charges as a result of using the ConnectNow service.

Phone: **1300 554 323**
 Fax: **1300 889 598**
 Email: info@connectnow.com.au
 Internet: www.connectnow.com.au

I consent to ConnectNow Pty.Ltd. A.C.N. 79 097 398 662 arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to the utility providers for this purpose. I agree that neither ConnectNow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated utilities. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from utility providers. I acknowledge that ConnectNow Pty Ltd will be paid a fee by the utility provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by ConnectNow Pty Ltd. Note: Connection of your utilities will only be initiated once a representative has discussed your connection with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s).

Call me to connect now

Yes

Signed: _____ **Date** _____ / _____ / _____

5. Current SituationAre you the Owner RenterHow long have you lived at your current address? _____ Years
Months _____

Name of Landlord/Agent (If applicable) _____

Phone Number _____

Rent Paid per month _____

Reason for leaving _____

Was bond repaid in full? Yes No, If No, please specify _____**6. Previous Rental History**Were you the Owner Renter

Previous Address _____

Suburb _____ Post Code _____

How long have you lived at your previous address? _____ Years
Months _____

Name of Landlord/Managing Agent/Selling Agent _____

Phone Number _____

Rent Paid per month _____

Reason for leaving _____

Was bond repaid in full? Yes No, If No, please specify _____**7. Other Information**

Number of persons occupying property _____ Adults _____ Children _____

Please specify the ages of any children. _____

Do you have pets? Yes No, If Yes, please specify _____**8. Next of Kin**

Emergency Contact _____ Relationship _____

Address _____ Ph: _____

Mobile _____ Other _____

13. How did you find out about this property? (Please Tick)RENT LIST INTERNET THE AGE OFFICE FOR LEASE BOARD INTERNET OTHER: _____**14. Declaration**

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997. I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

9. Current Employment Details

Employment Address _____

Suburb _____ Post Code _____

Contact Name _____

Length at current employment _____ Years _____ Months _____

Net Income \$ _____ Per Week _____ \$ _____ Per Month _____

10. Previous Employment Details

Occupation _____

Employers Name _____

Employment Address _____

Suburb _____ Post Code _____

Employer Phone Number _____

Contact Name _____

Length at previous employment _____ Years _____ Months _____

Net Income \$ _____ Per Week _____ \$ _____ Per Month _____

11. Personal Referees

1. Reference name _____

Occupation _____

Relationship _____ Phone _____

2. Reference name _____

Occupation _____

Relationship _____ Phone _____

12. If Student, please complete the following

Place of Study _____

Course being undertaken _____

Course Length _____

Enrolment Number _____

Parents Name _____ Ph: _____

Campus Contact _____ Ph: _____

Course Co-ordinator _____ Ph: _____

Income: _____

Parents Address Overseas: _____

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

Signed: _____ Date / / _____



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Residential Tenancy Application Form

Please fully complete and sign every page of this application. For your application to be processed it must be fully completed

This form is to be accompanied by an Application for Tenancy. Your Application for Tenancy cannot be accepted unless this has been completed in full and signed.

Due to recent changes in the Privacy laws, from 21st December 2001, all real estate agencies must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed return it to this office with your tenancy application.

As professional property managers, Match Property Group collects personal information about you. To ascertain what personal information we have about you, you can contact us by the following ways:

Telephone: 03 9827 4999
Facsimile: 03 9827 4998
Email: rentals@matchpropertygroup.com.au
In Person: 1 Oxford Lande, South Yarra VIC 3141

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested, and if the risk is considered acceptable, to provide you with a lease/tenancy of the premises.

To carry out this role, and during the term of your tenancy, we usually disclose your personal information to the following:

The landlord, the landlord's lawyers, the landlord's mortgagee – for mortgage purposes, referees you have nominated, organisations/tradespeople required to carry out maintenance to the premises, rental bond authorities, Residential Tenancies Tribunals/Courts, collection agencies, National Tenancies Database Pty Ltd, other real estate agents and landlords, utilities companies such as gas, electricity, water connection, telephone connection, banks – for rental payment facilities and financial records, employers – for reference purposes.

PLEASE NOTE:

1. This application is subject to the owner's approval and may take 2-3 days to process.
2. All applicants must complete an application form.
3. Initial bond payment must be paid in the form of a bank cheque or money order made payable to the **Residential Tenancies Bond Authority** (personal cheques or cash will not be accepted).
4. Initial rental payments must be paid in the form of a bank cheque, or money order made payable to the **Match Property Group** (personal cheques will not be accepted).
5. The applicant hereby agrees to a credit check being carried out by the National Tenancy Database.

The applicant acknowledges that the property is in a reasonably clean condition and in good repair as inspected.

TENANCY ACCEPTANCE

We understand that finding and selecting a rental property is often difficult. We will process your application as quickly as possible, but please remember we may be processing many applications at the same time. To assist us please fill out ALL the required details on the application and ensure your completed application is returned to our offices as quickly as possible.

UNSUCCESSFUL APPLICATIONS

Should your application be unsuccessful you will be advised. However, should you wish to apply for another property we will hold over your application for you.

SUCCESSFUL APPLICATIONS

Should your application be successful you will be notified by phone and requested to confirm your tenancy. We require the FULL BOND to be paid and the Bond Lodgement form to be signed within 24 hours of the confirmation to secure your tenancy. Prior to your commencement date all tenants must sign the tenancy agreement and pay the first months rental (please allow ½ hour for this appointment). The property manager will supply you with these amounts at the confirmation of your tenancy. Keys will only be handed out when all parties have signed the tenancy agreement, Bond Lodgement Form, all monies have been paid and the tenancy has commenced. No action will be taken against the landlord or agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the date for whatever reason.

Signing of tenancy agreements and the payment of the first months rent can be undertaken at our office or as indicated by your property manager.

Signed by the:

Applicant _____

Print Name _____

Date _____

Witness _____